

FULBRIGHT PROGRAM

APPLICATION FOR STUDY IN THE UNITED STATES

READ ALL INSTRUCTIONS AND INFORMATION CAREFULLY BEFORE COMPLETING APPLICATION

INSTRUCTIONS

Applications are welcome for all fields of study except Medicine.

- 1. All forms in this application are to be completed in English and typewritten in black ink or printed from a computer.
- 2. Each page of the following application carries its own instructions that should be read carefully before proceeding.
- 3. Question must be answered completely and carefully. Please make every effort to limit your responses to the space provided.
- 4. Completed applications should be returned to the Department of Higher Education and Training by December 23, 2004.

The address is:

Department of Higher Education and Training

4th Floor, H. Fulidhooge

Male'

Maldives

- 5. Incomplete applications will not be considered.
- 6. Do not mention the names of any U.S. universities you wish to attend in this application. The University Preference Sheet is included for that purpose.

APPLICATION

A complete application consists of the following components

1. GRANT COVER SHEET

II. APPLICATION

In the first six pages you will state biographical information, study objectives, curriculum vitae, and other information.

Often specific instructions for completing a question or item will be provided in the application. Please read all instructions carefully. In addition, please review the following important information.

Item 1—Name: It is very important that you list your name exactly as it appears (or will appear) on your passport.

Item 14—Institutions Attended: Please list all post-secondary institutions attended in reverse order (putting the most recently attended first). List all post-secondary institutions attended even those from which you did not achieve a degree.

Item 28—Study/Research Objective: The study/research objective description that you provide is an essential and highly important part of your application. You should take great care to write a clear and very detailed description of the program you want to pursue. Clearly identify the area(s) within your field of study in which you want to specialize or concentrate. If there is specific research that you want to accomplish, please describe.

Item 29—Personal Statement: The personal statement is a narrative statement in which you can include information about your education, practical experience, special interests, career plans, and your purpose in applying for study in the U.S.

Item 30—Additional Information: Please feel free to use this page to give additional information about yourself. If you intend to pursue a professional degree, e.g. business or law, it is recommended that if you attach a professional resume. If you intend to pursue a theoretical, academic degree, a complete curriculum vitae is useful.

Page 7—Personal Information: The information provided on this form will be used by the U.S. Embassy, the Department of Higher Education and Training, and IIE for internal purposes only.

Item 32 — **Country Identification #:** If your country or state assigns a country identification number, e.g. a social security number in the U.S., please enter it here.

Page 8—Personal Financial Information: Since the Fulbright grant that may be awarded to you might only cover a portion of your expenses, you may need to provide funds from your own or other sources. Therefore, please complete this form—when it is required—as completely and accurately as possible based on information that you have at the time of application. If you should have a major change in your financial resources while your grant is pending, you should immediately inform the Department of Higher Education and Training.

Page 9—University Preference: Please note carefully, it is NOT an expectation that you will have U.S. university preferences. However, if you do, please be specific. Do not just list the name of a university. Provide the name of the department and the specific program within that department in which you are interested. If you have been in contact or correspondence with a faculty member, please provide the name and contact information for that individual.

You can also use this form to provide other information that is important to you, e.g. climate, large vs. small institution, urban vs. rural location, etc.

If you have applied to a U.S. university within the past three years, please list the programs and the results. If you have letters of admission, letters of invitation, or other correspondence from a school, especially a preferred program, please forward a copy (not the original) of this correspondence to the Department of Higher Education and Training with your application.

Page 10—Student Record Card: Complete the top section only. The remaining section is for office use.

III. SUPPLEMENTAL FORMS

1. Letter of Reference/Recommendation: You must have three letters of reference (or recommendation) submitted on your behalf. Letters of reference are extremely important. All letters of reference should be written by teachers under whom you have studied or pursued research or by someone who has supervised you in work related to your proposed field of study. Letters of reference should not be written by persons related to you either by blood or marriage or by personal friends. At least one academic and one professional or work related letter should be included among the letters. The letters should be written in English if possible. If they are not, an original English translation must be provided.

- 2. Information Concerning Foreign Student Academic Records: In order to assist U.S. academic institutions in evaluating more accurately your academic credentials, this form allows you to provide information about the educational and grading system in the country where you did postsecondary study. A separate form should be completed for each college or university attended.
- 3. Transcript Release Form (for post-secondary U.S. transcripts only): This form is needed for those students who attended a post-secondary program (undergraduate or graduate) in the U.S.

IV. SUPPORTING DOCUMENTATION

1. Transcripts

Applicants must attach official, complete and certified academic documents covering the entire period of study at universities and other post-secondary institutions. Documents must be accompanied by complete official English translations. These documents must consist of:

- One attested record (transcript) from each university or post-secondary institution you attended, even those schools from which you did not receive a degree or diploma. These transcripts should list the subjects you studied and the grades you received during each year of your enrollment. Include all post-secondary institutions you have attended, even those from which you did not receive a degree or diploma. Copies may be attested by a government office where the candidate works, the Government administrative office of an island where the candidate currently resides, the Department of Public Examinations or from the Department of Higher Education and Training. All attestations should include a statement that it is a true copy and the official seal of the institution, and the signature of a person with the right to sign formal letters on behalf of the institution.
- Certified, official evidence of each post-secondary or university degree, diploma or certificate awarded to you should be included as part of the completed application.
- Five copies of original transcripts for any coursework (graduate or undergraduate) done in the United States. Please contact the Department of Higher Education and Training or the U.S. Embassy to receive a copy of the *Transcript Release Form*. The form can also be downloaded from the Web at: http://usembassy.state.gov/srilanka/

2. Standardized Tests

You are required to take one or more of the following standardized tests to gain admission to U.S. universities. Finalists will be contacted by the Department of Higher Education and Training about arrangements to take the necessary standardized tests.

1. Tests of English Language Proficiency:

- a) TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL): TOEFL is an admissions requirement at U.S. institutions for applicants whose native language is not English. All non-native English speaking candidates should immediately register for TOEFL.
- b) TEST OF WRITTEN ENGLISH (TWE): The TWE is designed to measure an individual's ability to communicate in written English. It consists of essay questions similar to those which students are expected to produce as part of their classroom work at colleges and universities in the United States. The TWE is only administered at paper and pencil TOEFL test locations. The TWE is included as part of the computer-based TOEFL (CBT-TOEFL).
- c) TEST OF SPOKEN ENGLISH (TSE): The TSE is designed to measure an individual's ability to communicate verbally in English. Graduate candidates who are recommended for teaching assistantships should register for this test.
- **2. Graduate Records Examination (GRE):** The GRE is required by U.S. graduate schools and/or departments for candidates in most fields other than Business Administration and Law. Applicants should make every effort to register for the earliest possible test date.
- **3. GRE Subject Tests:** These subject exams are increasingly becoming a requirement for departmental review. All graduate candidates should make every effort to take the appropriate GRE Subject Test in their field of study when one is offered.

4. Graduate Management Admissions Test (GMAT): GMAT is an admissions requirement for applicants proposing to study Business or Management, as well as any fields which may fall within the scope of offerings of a Business school or department.

IMPORTANT:

You must indicate that you want your score reports sent to:

Inst. Intl. Educ., New York (IIE) CODE NUMBER 2326

You <u>must be sure to indicate</u> this code **(2326)** on the registration forms on the answer sheets provided at the time you take the examination.

V. OTHER IMPORTANT INFORMATION

- 1. Duration of Grants: Fulbright grants and other fellowships, assistantships, scholarships and educational grants are generally awarded for one nine to twelve month academic year beginning in August or September. Candidates appointed to certain types of Fulbright grants may be required to arrive during the summer for an introductory course or intensive English program prior to the academic year. In some cases, arrangements may be made for an extension of the period of grant beyond the first academic year. Candidates should not assume, however, that awards are automatically renewable.
- 2. Duration of Degrees: The length of your degree program may exceed the available funding and sponsorship limits of your Fulbright grant. The requirements for completing academic work toward a degree vary depending upon the degree desired, the candidate's academic background and the regulations of the individual U.S. institution to which the candidate is admitted. It is usually not possible to obtain a degree in one academic year. Although the minimum time required for a Master's degree is one academic year, a student should expect to spend from at least one summer session to an additional academic year to complete the academic requirements. For the Doctoral degree, at least two to three academic years are required beyond the master's degree. However, many doctoral students find four or five years necessary, and in some cases even longer.
- 3. **Change of Plans**: You should promptly inform the Department of Higher Education and Training of any change in your academic status or future plans after your application has been submitted.

You may submit your completed application to the Department of Higher Education and Training in one of two ways:

- 1. **Hand Delivered.** The applicant is not required to present the application in person.
- 2. **By Registered Post.** If submitting your application by registered post, please include a self addressed envelope with an appropriate postal stamp pasted on it so that the Department of Higher Education and Training can send the applicant his or her identification number.

Department of Higher Education and Training 4th Floor, H. Fulidhooge Male' Maldives

ULBRIGHT	FOREIGN FULB		NT PROGRAM ANT APPLICA		SHEET
NAME:	Last	Fi	rst	Middle	Previous Name
PERMANENT ADDRESS:					
COUNTRY OF CUR	RENT CITIZENSHIP:				
COUNTRY OF BIRT	Н:	DATE OF BIRTH:			FEMALE
MOST RECENT F	POSITION/STATUS:			Since	
MOST REC	ENT AFFILIATION:			Until	
ACADEMIC DEGR <u>Degree</u> FELLOWSHIPS AI		<u>Major</u>	Date Receive	<u>d</u>	<u>Institution</u>
PUBLICATIONS A	ND RESEARCH				
DEGREE OBJECT	TIVE: Bachelor's	☐ Master's	Doctorate	☐ Non-degree	☐ Visiting Student Researche
PROPOSED FIELI	O OF STUDY AND DESCR	RIPTION OF YOUR	R STUDY OBJECTIV	/ES (Do Not Attach Addi	tional Sheet)



FULBRIGHT PROGRAM

APPLICATION FOR STUDY IN THE UNITED STATES

(Please read instructions carefully. All sections should be completed in English and be typewritten.)

GENERAL INFORMATION	ENERAL INFORMATION							
1. NAME (As it appears or w	ill appear on your passport)							
Mr.								
Ms.								
Family		First Middle						
2. NAME ON PREVIOUS AC	2. NAME ON PREVIOUS ACADEMIC RECORDS: (If different from above)							
Do not complete shaded are	a. For IIE use only.							
3. CURRENT MAILING	Institute of International Education	4. PERMANENT MAILING ADDRESS:						
ADDRESS:	C/O 809 United Nations Plaza	Street: .						
	New York, NY 10017-3580	City:						
Valid Until	Tel: 212 984- Fax: 212 984-5395	State/Province:						
	E-mail: @iie.org	Postal Code:						
		Country:						
5. DATE OF BIRTH: (Month-	Day-Year)	6. GENDER: Male Female						
7. BIRTHPLACE: (City, State	e/Province, Country)	10 DO YOU NOW HAVE, OR HAVE YOU EVER HELD:						
		U.S. CITIZENSHIP?						
8. COUNTRY OF CITIZENSI	HIP	DUAL CITIZENSHIP?						
		O.O. TERMINIENT REGIDENOT:						
9. COUNTRY OF RESIDENCE	DE:							
STUDY PLANS								
11. DEGREE OBJECTIVE:	☐ Bachelor's ☐ Master's	☐ Doctorate ☐ Non-Degree ☐ Visiting Student Researcher						
12. WHAT IS YOUR PROPOS SPECIALIZE?	SED MAJOR FIELD OF STUDY? BRIEFL	Y DESCRIBE THE SPECIFIC AREA OF YOUR FIELD IN WHICH YOU PLAN TO						

13. FUTURE PLANS: (Describe the career you plan to pursue after completion of study or research in the U.S. (e.g., teaching, government, business, industry or any plans you might have for continued study or research in your home country). Also indicate if you will be returning to former employment, or if you have been promised a position in your home country after completing your U.S. training).

EDUCATION

14. LIST EDUCATIONAL INSTITUTIONS ATTENDED IN REVERSE CHRONOLOGICAL ORDER, INCLUDING ANY IN WHICH YOU MAY BE PRESENTLY ENROLLED:

	BE PRESENTLY ENROLLED:				,	
 INDICATE ANY ACADEMIC HONORS OR PRIZES WHICH YOU HAVE RECEIVED, WITH TITLES AND DATES LIST ANY BOOKS, ARTICLES OR THESES PUBLISHED BY YOU, ESPECIALLY IN YOUR PROPOSED FIELD OF STUDY (Give title, place of publication) LIST PROFESSIONAL SOCIETIES, FRATERNITIES OR OTHER ORGANIZATIONS IN WHICH YOU NOW HOLD MEMBERSHIP OR IN WHAVE BEEN ACTIVE IN THE PAST (Indicate if you have held an elective office.) 	(List in reverse order and		(Month a	nd Year)	DEGREE OR DIPLOMA	DATE RECEIVED OF EXPECTED
 Indicate any academic honors or prizes which you have received, with titles and dates List any books, articles or theses published by you, especially in your proposed field of study (<i>Give title, place of publication</i>) List professional societies, fraternities or other organizations in which you now hold membership or in when have been active in the past (<i>Indicate if you have held an elective office.</i>) 						
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9. TEACHING EXPERIENCE: (Including any teaching positions you have held or currently hold.)						
	9. TEACHING EXPERIENCE: (Including	any teaching positions you	ı have held or o	currently hole	d.)	

20. RESEARCH: (Including any research you have completed or in which you are currently involved.)

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IN THE UNITED STATES

OCCUPATIONAL EXPERIENCE

IN YOUR HOME COUNTRY



NAME:	COUNTRY:

28.

STUDY RESEARCH OBJECTIVES

Write a clear and detailed description of your study objectives and give your reasons for wanting to pursue them. Be specific about your major field and your specialized interests within this field. Describe the kind of program you expect to undertake, and explain how your study plan fits in with your previous training and your future objectives. This statement is an essential part of your application.. **Do not mention specific U.S. universities at which you would like to study.**

NOTE: Please limit your response to one page.

NAME:	COUNTRY:

PERSONAL STATEMENT

This personal statement should be a narrative statement describing how you have achieved your current goals. It should not be a mere listing of facts. It should include information about your education, practical experience, special interests, and career plans. Describe any significant factors that have influenced your educational or professional development. Comment on the number of years of practical experience already completed in the field in which academic work will be done in the U.S. **Do not mention specific U.S. universities at which you would like to study.**

NOTE: Please limit your response to one page.

29.

NAME:	COUNTRY:
30.	

ADDITIONAL INFORMATION

Please refer to the instructions from your Fulbright Program Office. It is possible that the Fulbright Program Office in your home country will have specific information that it would like you to include on this page. If the Program Office does not have specific requirements, then in this section you may want to attach a **professional resume** (usually required for professional degrees such as law and MBA's) or a complete **curriculum vitae** (sometimes required for students pursuing theoretical academic fields).

NOTE: Please limit your response to one paget.



☐ Poster/Flyer

		COU	NTRY:				
PERSONAL INFORMATION							
31. CURRENT MAILING ADDRESS	STREET:	Apt #:					
			STATE/PROVINCE:				
	POSTALCODE:		OUNTRY:				
	TELEPHONE :#		WORK PHONE:				
	EMAIL:	FAX:					
2. COUNTRY IDENTIFIC	CATION # (if applicable):	33 . MARITAL STATUS:	34 . NUMBER OF DEPENDENTS: (spouse and children)				
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36. OTHER SCHOLARS another organization, go	SHIPS: Indicate if you are plan	ning to apply for a fellowship, so					
		ution. (This information will not	cholarship, assistantship or other educational grant or loan from prejudice your application.)				
REFERENCES: List the		ution. (This information will not	orejudice your application.)				
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☐Other Publication (Specify)

 $\square \text{Other } (\textit{Specify})$

e scholarships provide only for part o portion of the total exper	or receive financial assistance from other sources? Yes Notimated amount? STUDY IN THE UNITED STATES are amount of money as indicated in in the U.S.?	in the United ay from person in the United ay from person in the U.S.? TATES (U.S. — Year of the U.S.?) RST YEAR of the University or in the U.S.?	Dollars) Spouse's occupation: study in the institution in	s \$ \$ \$
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Instructions: You must sign and date this form and forward it to the Department of Higher Education and training with your completed application by December 23, 2004.

By my signature,

I authorize the Fulbright Program Office or its administrative agency:

- to receive, and/or to request my TOEFL, TSE, TWE, GRE, SAT, Achievement Test scores or any other test score reports;
- 2) to send any of the above score reports to U.S. institutions on my behalf;
- 3) to apply on my behalf to U.S. institutions;
- 4) to request and receive information on the status of my application, including financial aid, from U.S. institutions; and,
- 5) to accept and decline offers of admission and financial aid on my behalf.

AND

I certify that the information given in this application is complete and accurate to the best of my knowledge.

I understand that I am not entitled to hold, nor do I hold, U.S. citizenship or permanent residence.

I understand that formal award of a grant is dependent upon my acceptance to a U.S. institution for study and my eligibility for a visa to the United States.

Upon the completion of an authorized stay in the United States under the Fulbright Student Program, I agree to return to my home country for two (2) years to fulfill my home residency requirement.

Signature	Date (Month/Day/Year)



	NAME:	COUNTRY:
	If you are employed, please complete Department	this form and send along with the completed application to: of Higher Education and Training th Floor, H. Fulidhooge Male' Maldives
I hereby certify that		
Other remarks regarding conditions governing leave.		
	Name	Title
	Date	Signature